

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in WG1 and WG2 in the Springburn Campus at 5pm on Monday 13 March 2023

- 1. Sederunt**
- 2. Apologies**
- 3. Declarations of Interest**
 - a) Interest¹
 - b) Connection²
- 4. Environment and Sustainability Update**

Presentation by Sarah Shea, Environmental and Sustainability Manager

[a\) GKC Race to Zero Action Plan - For Information](#)

[b\) GKC Climate Change Action Plan - For Information](#)
- 5. Minute of the Previous Meeting held on 12 December 2022 (For Approval)**
(copy attached)
- 6. a) Matters Arising from the Previous Meeting held on 12 December 2022**
 - b) Matters Arising / Action List (For Noting)**
 - i) Board of Management Action Log as at March 2023**
(copy attached)
 - ii) Board of Management and Standing Committee Action Log**
[Board of Management Action List - 2022 - 2023.xlsm](#)
- Standing Items**
 - 7. a) Chair's Report (For Information)**

Report by Chair
(verbal)
 - b) Update Report – NOT IN THE PUBLIC DOMAIN (For Noting)**

Report by Principal
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

- c) **Student Association Priorities Update** *(For Noting)*
Report by Student Association Presidents
(copy attached)

- 8. **Draft Standing Committee Minutes and Summary of Meetings** *(For Information)* **NOT IN THE PUBLIC DOMAIN**
 - a) **Draft Executive Committee – 7 February 2023**
 - b) **Draft Audit and Risk Committee – 14 February 2023**
 - c) **Draft Finance and Resources Committee – 28 February 2023**
 - d) **Summary of Learning and Teaching Committee Meeting – 8 March 2023**
(copies attached)

- Items for Approval and Endorsement**

9. **Implementation of Voluntary Severance Scheme – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Curriculum and Quality Enhancement and Vice Principal Operations
(copy attached)

- 10. **West Campus Consultation Outcome and Next Steps – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Curriculum and Quality Enhancement and Vice Principal Operations
(copy attached)

- 11. **Corporate and Operational Services Strategy**
Report by Vice Principal Operations
(copy attached)

- 12. **Policies**
 - a) **ICT Security Policy**
 - b) **Data Protection Policy**

Report by Director of Estates & Corporate Services and Director of Digital Services
(copy attached)

- 13. **Terms of Reference Review**
 - a) **Executive Committee**
 - b) **Nominations Committee**
 - c) **Remuneration Committee**

Report by Secretary to the Board of Management
(copy attached)

- Items for Noting**

14. **Quarter 2 Forecast and Management Accounts to 31 January 2023 – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Head of Finance
(copy attached)

- 15. **College Operating Plan Update – NOT IN THE PUBLIC DOMAIN**
Report by Principal
(copy attached)

16. **Tertiary Sector Strategy Development - Purpose, Principals, Skills and 'Think the Unthinkable' Update – NOT IN THE PUBLIC DOMAIN**
Report by Principal
(copy attached)

17. **Progress Against Targets: College Strategy 2022/27**
Report by Vice Principal Curriculum and Quality Enhancement and Director of Digital Services
(copy attached)

18. **Board Recruitment and Reappointment – NOT IN THE PUBLIC DOMAIN**
Report by Secretary to the Board of Management
(copy attached)

Items of Correspondence – For Information

19. [Letter from J Hepburn, MSP, re. Appointment of Commissioner for Fair Access.pdf](#)

Items for Information

20. a) **SCIO Accounts – NOT IN THE PUBLIC DOMAIN**
[Glasgow Kelvin Learning Foundation - SCIO - Accounts to March 22](#)

Policies Approved by Standing Committees – For Information

21. a) [ICT Acceptable Use Policy.pdf](#)

Impact on Students, Risk, Equality, Data Protection and Environmental & Sustainability – Discussion

22. **Impact on Students – key issues to be considered as a consequence of the consideration of the above agenda**

23. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

24. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)

25. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
(copy attached)

26. **Environmental and Sustainability – Environmental and Sustainability issues to be considered as a consequence of the consideration of the above agenda**

27. **Closure**

28. **Date of Next Meeting**
Monday 12 June 2023, room WG1 and WG2, Springburn Campus

29. **All Press Releases relating to the College are available to view on the Board Portal via the following link:**
[Press Releases 2022-23](#)